



Participants of the training on Assessment of Learning organized by Institutional Quality Assurance Cell, ULAB. Photo: IQAC ULAB

## Assessment of Learning Training Conducted

The Institutional Quality Assurance Cell conducted a training on Assessment of Learning on 1 February and 22 February 2018 at Seminar Room, Campus-B to facilitate assessing the learning of students. The first session was attended by the members of Exam Committee and Department Coordinators and the second session was attended by the newly appointed faculty members and Self-Assessment Committee (SAC). The sessions had the following contents-Assessment Definition, Purpose and Importance, Assessment Principles and Myths, Functions of Assessment, Reflective Assessment and other types of Assessment and Assessment Rubrics. The sessions were conducted by Prof. Jude William Genilo, Director of IQAC along with Mr. Wazir Ahmad, Additional Director of IQAC, Dr. Hasan Mahmud, Director of CETL and Ms. Tanzia Siddiqua, Lecturer of Department of English.

## IQAC Director Briefs Faculty

IQAC Director Prof. Jude William Genilo briefed faculty members regarding the achievements and future directions of Institutional Quality Assurance Cell during the Spring Semester General Faculty Meeting held on 8 February 2018 at the ULAB Auditorium. The main achievements mentioned were the formation of new committees like Exam Committee, Academic Admission Committee and Committee of Alumni Matters, institutionalizing feedback on Assessment of Organizational Development Needs and decisions from Quality Assurance Committee. Aside from these, IQAC

and SACs conducted several capacity building activities-quality assurance report writing workshop, training on course teaching, team building workshop, workshop on course outline, workshop with stakeholders, among others. Another mentionable achievement was creating manuals to ensure the standards in university operations like Curriculum Design/Review Manual and Governance Manual. The following needs to be completed by this year- outcome based curriculum, self-assessment report, external peer review and improvement plan.



*IQAC Director Dr. Jude William Genilo briefs the faculty members regarding the achievements and future directions of IQAC. Photo: IQAC ULAB*

## Alumni Committee Formed

IQAC has formed the ULAB Alumni Committee. The Alumni Committee is responsible for finalizing the proposed Alumni Constitution and suggest appropriate mechanism, policies, procedures for setting up an Alumni Office. The committee members are Professor Imran Rahman, Special Advisor to the Board of Trustees, Prof. Shamsad Mortuza, Head, Department of English and Humanities, Prof. Jude William Genilo, Director, Institutional Quality Assurance Cell and Dr. Muzahidul Islam, Acting Head, Department of Computer Science and Engineering.

A few recommendations came out during the meeting with Alumni Committee held on 15 November 2017. The recommendations were: Alumni Relations Office needs immediate upgrading: a faculty who has a passion for alumni activities and is well accepted by students may be appointed as advisor/director; TAs may be used to updating and extending databases, an Alumni Relations Policy should be drafted and automatic membership as Alumni on graduation. No membership fee will be charged.

## New QA Specialist at University Grants Commission

Professor Dr. Mahbub Ahsan Khan joined the Quality Assurance Unit, HEQEP of UGC as QA Specialist. He completed his BA (hons.) and MA in Bangla Language and Literature from Jahangirnagar University. He obtained his PhD from University Sains Malaysia in Language Education. Currently, he is a Professor of the Institution of Education and Research, Dhaka University. Previously, he worked as resource person and writer in National Curriculum and Textbook Board (NCTB) and national consultant, national student assessment. He also worked as consultant in Directorate of Primary Education, Directorate of Secondary and Higher Education.

## DEH Holds Lesson Plan Workshop

The Department of English and Humanities conducted their Lesson Plan Workshop on 19 September 2017. The workshop was attended by all faculty members of DEH, which included the SAC members and Curriculum Design Committee members. Dr. Mahmud Hasan Khan, Associate Professor of DEH and member of the SAC, conducted the workshop. He was assisted by the Chair of the SAC, Ms. Arifa Ghani Rahman, Associate Professor of DEH. Dr. Khan presented a sample lesson plan template and explained the different elements to be included. Participants then worked on their lesson plans in the computer lab. Ideas for different activities and resources that can be used in literature courses, particularly, were shared as such theoretical courses need creative activities. The Head of Department, Dr. Shamsad Mortuza, also gave his valuable input on the overall lesson plan design and shared IQAC's recommendations.

## CSE Holds Stakeholder Workshop

The Self-Assessment Committee of the Department of Computer Science & Engineering (CSE) organized a workshop with Stakeholders (Alumni and Employers) on 15 February 2018. Dr. A K M Muzahidul Islam, HoD of CSE delivered the welcome speech. The program was conducted by Dr. Md. Shahriar Rahman, Associate Professor CSE and Head, SAC. The workshop was attended by the full time faculty members, alumni, employers and admin staff. Professor Imran Rahman, Special Advisor to the Board of Trustees and Dean of ULAB School of Business, was the Chief Guest. The program was also attended by Prof. Milan Kuman Bhattacharjee, PhD, Treasurer, ULAB and Professor Akhter Ahmed, Registrar, ULAB. The workshop consisted of a panel discussion of senior faculty members where alumni were encouraged to present their feedback and experience. Also, there was a session with employers where they provided some feedback and valuable suggestions. During the event, stakeholders were encouraged to fill up the survey questionnaire as a part of the workshop. This session was conducted by Dr. Abul Kalam Al Azad, Associate Professor, member of SAC, CSE. Lastly, an ad-hoc committee of CSE Alumni was formed and a constitution was established unanimously.

## UGC Announcement

The University Grants Commission of Bangladesh has partially amended the External Peer Review Team Composition of the Self-Assessment Process. In the new amendment, the External Peer Review Team consists of one local subject expert, one local quality assurance expert; and one foreign quality assurance expert/one local quality assurance expert.

### Editorial Team

Chief Editor: Prof. Jude William Genilo  
Team: Wazir AF Ahmad, Joyanti Bardhan, Tanjil Bhuiyan



House 75A Road 5/A (Satmosjid Road)  
Annex-1  
University of Liberal Arts Bangladesh  
Phone: 01611185824  
Web: www.ulab.edu.bd/iqac



House 56, Road 4/A (Satmosjid Road)  
Dhanmondi, Dhaka-1209, Bangladesh  
Phone: 9661301, 9665686  
Fax: (+880 2) 9660610  
Web: www.ulab.edu.bd